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## AGENDA

**Committee** COMMUNITY & ADULT SERVICES SCRUTINY COMMITTEE

**Date and Time of Meeting** MONDAY, 18 SEPTEMBER 2023, 4.30 PM

**Venue** CR 4, COUNTY HALL - MULTI LOCATION MEETING

**Membership** Councillor Taylor (Chair)  
Councillors A. Ahmed, S. Ahmed, Ash-Edwards, Boes, Lent, Lewis,  
Littlechild and McGarry

*Time  
approx.*

**1 Apologies for Absence**

To receive apologies for absence.

**2 Declarations of Interest**

To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.

**3 Minutes (Pages 3 - 4)**

To approve as a correct record the minutes of the 19<sup>th</sup> July 2023 Community & Adult Services Scrutiny Committee.

**4 Update on the Procurement of a Developer Partner for the Channel View Regeneration Project**

4.35 pm

Pre-decision Scrutiny

To follow.

*Appendices 2,3, 4 and 5 are not for publication as they contain exempt information of the description contained in paragraph 16 and 21 of Schedule 12A of the Local Government Act 1972*

**5 Comfort Break**

5.20 pm

**6 Local Authority Social Services Annual Report 2022/23**

5.30 pm

Joint Pre-decision Scrutiny with the Children & Young People Scrutiny Committee.

To follow.

**7 Community & Adult Services Scrutiny Committee Work Programme 2023/24 (Pages 5 - 12)** 6.20 pm

Committee Business

**8 Urgent Items (if any)**

**9 Way Forward** 6.30 pm

**10 Date of next meeting**

Monday 16<sup>th</sup> October 2023, 4:30pm

**Davina Fiore**

**Director Governance & Legal Services**

Date: Tuesday, 12 September 2023

Contact: Andrea Redmond, 02920 872434, [a.redmond@cardiff.gov.uk](mailto:a.redmond@cardiff.gov.uk)

COMMUNITY & ADULT SERVICES SCRUTINY COMMITTEE

19 JULY 2023

Present: Councillor Taylor(Chairperson)  
Councillors Ahmed, Ahmed, Ash-Edwards, Boes, Lent, Lewis  
and Littlechild

1 : CHAIRPERSON & COMMITTEE MEMBERSHIP

Noted

2 : TERMS OF REFERENCE

Noted

3 : APOLOGIES FOR ABSENCE

Apologies had been received from Cllr McGarry

4 : DECLARATIONS OF INTEREST

None received.

5 : MINUTES

The minutes of the meetings held on 24 April 2023 and 15 May 2023 were agreed as correct records and signed by the Chairperson.

6 : HOSPITAL PATIENT DISCHARGE IN CARDIFF FOR THOSE WITH CARE NEEDS

Members were advised that this item enabled them to consider how Cardiff Council facilitates hospital patient discharge for adults with care needs.

For this item, the Chairperson welcomed:

- Cllr Norma Mackie, Cabinet Member for Adult Services
- Jane Thomas, Cardiff Council's Director for Adults, Housing & Communities
- Carlyne Palmer, Cardiff Council's Operational Manager, Independent Living Services
- Lisa Wood, Cardiff Council's Operational Manager, Adult Community Services
- Dawn Harries, Cardiff Council's Operational Manager, Local Community & Wellbeing
- Rebecca Knapp, Social Worker - Hospital Team Manager
- Diane Walker, Interim Head of Integrated Discharge Service, NHS
- Stephen Allen, Regional Director Cardiff & Vale – Llais (Advocacy Organisation)
- Demi Barnard, Advocacy Support Cymru

The Cabinet Member was invited to make an opening statement, after which Officers provided a presentation. Members were then asked for their questions, comments and observations.

The Committee discussed the complexities and interdependencies that can lead to delayed discharge, acknowledging that it can take varying lengths of time depending on the individual's needs and circumstances. While understanding the reasons for delays, the Committee expressed concern about the impact of prolonged hospital stays on an individual's health and wellbeing, urging the Cabinet Member to support efforts to mitigate deconditioning.

Members noted that delayed discharge also has significant implications for health services' accessibility and availability in Cardiff. The Committee was reassured by health colleagues' efforts to balance front door pressures and discharge demands and commended the proactive steps taken by the Council and Health in winter planning.

Overall, Members considered the partnership between the Council and Health appeared strong, but there were areas identified for improvement in refining communication channels and adopting shared terminology. The Committee supported the shift towards preventative community-based models and hoped it would lead to increased independence for individuals as the population ages.

The Welsh Government's suspension of delayed transfer of care data during the pandemic was a concern for the Committee. However, they were pleased with the co-produced Action Plan for addressing delays and the development of Key Performance Indicators (KPIs) to identify reasons for delays and improve community provision. The Committee looked forward to reviewing these KPIs as part of their performance monitoring work.

Sustainable funding was highlighted as crucial for preventing delays and mitigating their impact. The Committee urged continued lobbying of the Welsh Government for secure and committed financial support to address the challenges posed by an aging and growing population.

AGREED: that the Chairperson, on behalf of the Committee, writes to the Cabinet Member conveying the observations of the Committee when discussing the way forward.

7 : URGENT ITEMS (IF ANY)

None received.

8 : DATE OF NEXT MEETING

18<sup>th</sup> September 2023 at 4.30pm

The meeting terminated at 6.50 pm

**CYNGOR CAERDYDD  
CARDIFF COUNCIL**

**COMMUNITY & ADULT SERVICES SCRUTINY COMMITTEE**

**18 SEPTEMBER 2022**

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**COMMUNITY & ADULT SERVICES SCRUTINY COMMITTEE WORK  
PROGRAMME 2023/24**

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**Purpose of Cover Report**

1. The Council's Constitution (Scrutiny Procedure Rule 7) states that each Scrutiny Committee will set their own work programme. The Community & Adult Services Scrutiny Committee's terms of reference, provide the Committee with the responsibility for the scrutiny of a number of specific service areas.
2. This report provides the Committee with the output from the Work Programming Forum, which took place on the 10 July 2023. The list of items suggested at the forum has been populated into a calendar, attached at **Appendix 1**, for the Committee's consideration and approval.

**Background**

3. Scrutiny plays an essential role in promoting accountability, efficiency and effectiveness in the Council's decision-making process, and the way in which it delivers services. The main roles of the Scrutiny Committees are:
  - Holding the Cabinet and officers as decision-makers to account.
  - Being a 'critical friend', through questioning how decisions have been made to provide a 'check and balance' to decision makers and adding legitimacy to the decision making process.
  - Undertaking reviews of Council services and policy.

- Undertaking reviews to develop Council services and policies.
- Amplifying the voice for citizens.

4. The committee's Work Programme Forum took place on the 10 July 2023. At this meeting, Members considered 32 items from the following sources:

- I. Committee Member Suggestions
- II. The previous Committee's recommendations for future scrutiny (*Scrutiny Annual Report 2022/23*)
- III. Executive Suggestions (*Cabinet Member & Directors*)
- IV. Corporate documents - including Cabinet Forward Plan, Corporate Plan, Directorate Delivery Plans, Annual Well-being Plan, budgetary information, performance information, risk register and audit reports
- V. Relevant partnership workstreams:
  - PSB
  - Community Safety Partnership
  - RPB
  - Cardiff & Vale Safeguarding Board
- VI. Audit, Inspectorate and Regulatory reports.
- VII. Relevant public consultation responses, such as Ask Cardiff and Cardiff Research Centre consultations.
- VIII. Forthcoming and recent work of the Welsh Government.

5. At the meeting, Committee Members present also discussed that, to aid in focussing the agendas' more effectively and maximising the impact of the scrutiny:

- Committee meetings would remain mindful of Wales Audit advice for scrutiny committees to achieve formal committee meetings within reasonable timeframes, whilst maintaining robust and appropriate levels of scrutiny across the terms of reference. Ensuring agendas are of a manageable size and that work occurs outside committee meetings. On average, this equates to agendas of formal meetings, consisting of no more than two substantial item, with a third smaller item if required.

- Items considered by the Committee will be based on issues that impact on Cardiff citizens and, enhance the work of the council in delivering services to Cardiff citizens.
- Items will be prioritised to ensure quality over quantity, remaining mindful of achievability, deliverability and impact.
- In line with the Local Government and Election (Wales) Act, seek to increase input from the public, stakeholders, service providers and service users where appropriate and viable.
- The work programme will demonstrate flexibility to reflect changing priorities and provide space for emerging items over the year.

6. The resultant list of items from the Work Programme Forum, have been inputted into a Work Programme Calendar attached at **Appendix 1**. Since the Work Programme Forum, an additional suggestion was made for committee to receive a progress update on the Adult Services Workforce Strategy and Action Plan, this has also been inputted into the attached calendar. Members are requested at this meeting to consider the items listed in **Appendix 1** for final approval.

7. Members are to note, in the interests of better public engagement, the Committee's Forward Plan will be published on the Council website. It will be refreshed on a quarterly basis and look ahead a minimum of 4 months.

### **Issues**

8. During their deliberations, Members concurred on the need to focus on ongoing service area work in its policy development stage; thereby ensuring the work of this committee has the greatest impact and assists the service area with any resource capacity issues they may face. The key areas of work agreed by the Members present at the 2023/24 Work Programme Forum were:

- A visit to family homeless provisions – including pre-planned sites, and emergency provision.

- An update on the recommendations made by this committee in its April 2023 meeting regarding street homelessness: including an update on arrangements for winter.
  - Contribute to the development of the Adults, Housing & Communities Equality Action Plan
  - Direct Payments Update
  - Assess access to Mental Health Services
  - Review Cardiff Council's ASB support services.
9. The exact focus and objective of each key area will be discussed and agreed by Committee Members during the year to ensure the work is both effective and relevant, and to also ascertain potential contributors.

### **Legal Implications**

The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.



## **Financial Implications**

The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

## **RECOMMENDATIONS**

The Committee is recommended to consider and agree:

- a) The draft timetable of issues for the Committee as set out in **Appendix 1**;
- b) Provide any further suggestions to be considered by the Committee during 2023/24;

**DAVINA FIORE**

**Director of Governance and Legal Services and Monitoring Officer**

**12 September 2023**

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Appendix 1 - CASSC 2023/24 INDICATIVE WORK PROGRAMME

	September	October	November	December	January	February	March	April	May	June	July	Colour key:	Pre-decision	Policy Review / Development	Monitoring	Briefing	Item agreed at WP Forum	
<b>Committee Item 1</b>	Developer Partner for the Channel View regeneration project.	VISIT TO FAMILY HOMELESS ACCOMODATON	Recladding of Nelson / Loudoun House	Rent setting proposals 2024/25	Adults, Housing & Communities Equality Action Plan - Workshops -	Corporate Plan	HRA Business Plan 2024/25		Access to Mental Health Services -	Adults, Housing & Communities Directorate Delivery Plan 2024/25	Cardiff Council ASB Support Services							
<b>Committee Item 2</b>	Local Authority Social Services Annual Report (LASSAR) 2022/23		Cabinet Response to CASSC's COL Inquiry	Review of Care		Budget	Direct Payments Update			'2022/23 Quarter 3 & 4 Performance - Adult Social Services & People & Communities								
<b>Committee Item 3</b>			2023/24 Quarter 1 & Quarter 2 Performance - Adult Social Services & People & Communities	Homeless Rex's update - and arrangement for winter			Adult Services Workforce Startegy Action Plan - Progress											
				Development of Gasworks sites / Independent Living Wellbeing Centre														
<b>Committee Business Items -</b>	CASSC Work Programme 2023/24 & Correspondance		Correspondance & CASSC Forward Work Programme (FWP)		Correspondance & FWP		Correspondance & FWP		Correspondance & FWP		Correspondance & FWP							
<b>Task &amp; Finish Inquiry</b>	RLPD																	
<b>Briefs/Reports/ Updates circulated outside of formal Committee</b>	Adult Services Workforce Development Startegy & Cardiff Council's Annual Complaints Report	Month 6 - Budget Monitoring Report. Capturing areas relevant to this Committee & Data Review for Adults, Housing &	Unpaid Carers Action Plan and Respite Consultation Report	Month 9 - Budget Monitoring Report. Capturing areas relevant to this Committee.														

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